



Hostel Rules & Regulations

And

Hostel Admission Form



**Ch. Ranbir Singh State Institute of Engineering &
Technology**

Silani Kesho, Jhajjar, Haryana 124103

PREFACE

Choudhary Ranbir Singh State Institute of Engineering & Technology at Jhajjar has been established by Government of Haryana in year 2017. The institute is situated in village Silani Kesho of District Jhajjar and is well connected by road and rail. It is 63 kms from National Capital New Delhi and 294 kms from state capital Chandigarh. It is also well connected to many nearby states like Punjab, Himachal Pradesh, Jammu and Kashmir, Delhi, Uttar Pradesh and Uttarakhand. The institute has been established with an aim to deliver quality technical education to the deserving candidates. It also aims at development of overall personality of Engineers who would be competent to work in the MNCs at National & International level and can emerge as leaders in a range of professions. The Government of Haryana is also intended to develop this institute as a Centre of Excellence for Technical Education, higher studies and research.

All the hostels are under the overall supervision of the Director-Principal of the Institute. Director-Principal is assisted with the team of Warden and Assistant Wardens. At present, there is one Boy's Hostel of 170 students capacity and one Girl's Hostel of 100 students capacity. Common Room, T.V. Room, Sports and Gymnasium facilities are provided to the inmates. Study Rooms are well equipped with Inverter Connection and proper seating arrangement in each hostel are also provided for the inmates. One Internet-cum-Computer room is also provided in the Girl's Hostel. Sports facility such as Football, Volley Ball, Badminton and Athletics Track is also available for the inmates for the leisure time.

Details of Hostel Incharges:

Registrar	Dr.Sachin Dahiya, AP	9416435955
Boy's Hostel Warden	Sh.Shakti Raj Singh, DR	7015482905
Boy's Hostel Assistant Warden	Sh. Satyapal Yadav, AP(GF) Sh. Narender Kumar, AP(GF)	7988650997 9467161123
Boy's Hostel Caretaker	Sh.Raj Singh Sh.Krishan Kumar	9812570710 9992587127
Girl's Hostel Warden	Mrs.Suman Yadav, Asstt.	9468007272
Girl's Hostel Asstt. Warden	Mrs.Varsha , AP(GF)	8168734841
Girl's Hostel Caretaker	Mrs.Babli Devi Mrs.Sahil Devi Mrs.Sunita Devi	7206103918 8571020697 8816949735
Cashier(Boys & Girls Hostel)	Mrs.Suman Yadav, Asstt.	9468007272

Hostel Admissions Schedule

Sr.No	Date of Event	Event	Remark
1	27.07.2026	Hostel Prospectus 2026 will be uploaded on institution website along with google form to be filled by the applicants	
2	28.07.2026	Last date of apply for hostel admissions	
3	30.07.2026	Final list as per the merit will be displayed on website	Subject to verification of the results
4	30.07.2026 & 31.07.2026	Fee deposition days	Submit fee online
5	30.07.2026 & 31.07.2026	Update fee status through google form available on website	
6	01.08.2026	Occupy your allotted room	
7	01.08.2026 onwards	Remaining rooms will be allotted as per merit	If rooms remain available

Note: Students are required to bring the following documents at the time of room occupation:

1. The result/marksheet based on which hostel merit has been prepared, duly verified by the Exam Branch.
2. Aadhaar Card or any other valid government-issued address proof for verification of the distance score.

If, at any stage, any information or document submitted by the student is found to be false, misleading, or forged, the hostel room allotment shall be cancelled immediately. In addition, disciplinary action shall be initiated against the student as per the Institute's rules and regulations.

When you come for room occupation, bring your result which should be verified by the exam branch. For distance score calculation, bring your adhaar card or other proof. If at any stage false information supplied by you get notices then immediately your room allotted will be stand cancelled and disciplinary action will be initiated against you.

Glimpse of Boys and Girls Hostel



INTRODUCTION

In order to maintain discipline, ensure the safety and security of hostellers, promote a healthy academic environment, and facilitate the smooth functioning of the hostel, the following Hostel Rules and Regulations are hereby implemented with effect from the Academic Session **2026–27**.

All resident students are expected to observe these rules in letter and spirit. The rules have been framed to promote mutual respect, cleanliness, personal responsibility, and harmonious community living while safeguarding the interests of all hostel residents.

Every hosteller shall be responsible for familiarizing themselves with these rules at the time of admission and shall strictly comply with them throughout their period of stay in the hostel. Any violation of these rules shall invite disciplinary action as deemed appropriate by the Hostel Administration, which may include warning, fine, suspension of hostel facilities, or cancellation of hostel allotment, depending upon the nature and gravity of the misconduct.

The Hostel Administration reserves the right to amend, modify, add to, or withdraw any of these rules from time to time in the interest of effective hostel management. All such amendments shall be binding on the hostel residents from the date of their notification.

These rules shall come into force with immediate effect for all students residing in the Boys' and Girls' Hostels from the Academic Session **2026–27**.

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Facilities Provided in the Hostel

- Total Floors – 04
- Rooms- sharing of 3 students
- Availability of Institute's Vehicle for Medical Emergency
- Fire Extinguishers installed
- RO Purifier on each floor
- Drinking Water Cooler
- Lift facility
- Play Ground
- Indoor Games
- Physical Handicapped Room
- Warden Office
- Internet Café
- Guest Room
- Visitors Room
- Sick Room
- Dining Hall
- CCTV surveillance
- Good Quality Food
- In the lap of Nature
- Round the clock care taker service

Various facilities Present in the Hostel

- Accommodation: The hostel provides separate accommodation facilities for male and female students. The rooms are spacious, well-ventilated, and designed to provide a comfortable living environment. Each room is furnished with basic amenities such as a bed, study table, chair, and storage space for personal belongings.
- Security: The safety and security of students is a top priority at CRSSIET Jhajjar. The hostel premises are equipped with CCTV cameras and security personnel to ensure a secure living environment. Entry to the hostel is strictly monitored, and only authorized individuals are allowed access.



- **Mess and Dining Facilities:** The hostel has a well-maintained mess facility that provides hygienic and nutritious food to the students. The mess serves a variety of meals, including breakfast, lunch and dinner. Special care is taken to cater to the dietary preferences and requirements of the students.



- **Common Areas:** The hostel has common areas where students can relax and socialize. These spaces are equipped with comfortable seating arrangements, recreational facilities like TV, indoor games, and reading materials. It promotes interaction among students from different backgrounds, fostering a sense of community and camaraderie.
- **Wi-Fi and Internet Connectivity:** High-speed internet connectivity is available throughout the hostel premises, enabling students to stay connected with their studies and research. The Wi-Fi facility allows students to access educational resources, participate in online learning platforms, and communicate with their peers and faculty members.
- **Medical Facilities:** The college hostel is near to the District Civil hospital to provide medical assistance to students in case of emergencies. First aid kits are also available in the hostel premises to address minor health issues.



- **Sports and Fitness Facilities:** CRSSIET Jhajjar recognizes the importance of physical fitness and provides sports facilities within the hostel premises. Students can engage in various indoor and outdoor sports activities such as cricket, football, badminton, table tennis, facilities to stay active and maintain a healthy lifestyle.
- **Housekeeping Services:** The hostel provides regular housekeeping services to maintain cleanliness and hygiene. Cleaning staff ensures that common areas, washrooms, and other facilities are regularly cleaned and well-maintained.
- **Recreational Activities:** The hostel students organize recreational activities, cultural events, and celebrations to engage students and foster a vibrant hostel life. These activities provide opportunities for students to showcase their talents, participate in competitions, and relax from their academic routine.

It is worth noting that the facilities provided by the hostel may vary from year to year, and it is recommended to contact CRSSIET Jhajjar directly for the most up-to-date information on hostel facilities and any additional services we may offer.

HOSTEL RULES AND REGULATIONS

1. General Rules:

Every hostel resident shall maintain discipline, dignity, and decorum within the hostel premises.

1. Admission to the hostel is provisional and subject to compliance with all hostel rules and regulations.
2. The hostel accommodation is allotted only for the on-going academic session and does not confer any permanent right of occupancy.
3. Students shall carry their Hostel Identity Card at all times and produce it whenever required by hostel authorities.
4. Residents must comply with instructions issued by the Hostel Warden and Institute Administration from time to time.
5. Student seeking admission to the hostel must apply timely on the prescribed form(attached/available with the office of warden) to the Warden.
6. All rights of admission to the Institute's Hostels are reserved with the Warden/Director-Principal.
7. Admission to the Institute's Hostels will open at the beginning of the academic session and schedule will be available on institution website(www.crssietjhajjar.ac.in)
8. If the seats in hostel remain vacant then Warden/Director-Principal have the previledge to re-allocate the same to next eligible candidate.
9. If a student has applied for the bus-pass, he/she will not be entitled for the hostel accommodation.
10. Generally, hostel accommodation will not be given to the student whose permanent residence is situated within 30 kms for boys and 20 kms for girls from the Institute Campus. However, in special circumstances the Warden/Director-Principal may provide accommodation to a needy or deserving student.
11. If any student gets hostel accommodation on the basis of his/her admission in a particular branch/priority and subsequently, he/she joins another branch, he/she must inform the hostel authorities accordingly.
12. Hostel accommodation is non-transferable to any other person
13. **A student suffering from any infectious disease will not be allowed to stay in the hostel until he/she produces a certificate of medical fitness from the Civil Surgeon.**
14. Admission is to be sought afresh in every academic session subject to the satisfaction of Warden/Director-Principal regarding proper conduct and payment of dues of hostel, mess and canteen etc. in case of ex-residents.
15. Admission of a student in the hostel shall stand automatically cancelled on cancellation of his/her admission to the course in the institute or in case, the student himself/herself discontinues studies, but he/she has to apply for refund (if any) in writing.
16. Once allotted, no hostel resident is allowed to change his/her room at his/her own, without written permission of hostel warden.
17. If a student does not apply for the refund of his/her hostel security within 1 year of leaving the institute, the same will be forfeited automatically.
18. THE ADMISSION TO BOTH THE HOSTELS WILL BE MADE STRICTLTLY IN ACCORDANCE WITH THE CRITERIA ADOPTED BY THE INSTITUTE. THE HOSTELERS ARE REQUIRED TO VACATE THEIR ROOMS IMMEDIATELY WITHIN TWO DAYS AFTER THE END OF THEORY AND PRACTICAL EXAMINATION OF SEMESTER. IN CASE OF NON-VACATION OF ROOM, A FINE OF Rs.25/- PER DAY WILL BE IMPOSED UPTO ONE WEEK AFTER THAT THE STUDENT MAY BE EXPELLED FROM THE HOSTEL

2. Hostel Conduct Rules:

- 1) Residents are expected to conduct themselves with dignity and decorum at all times in the hostels.
- 2) They should not disturb other residents in any manner.
- 3) Residents, having Computer/Transistor i.e. sound producing equipment or musical instruments, have to ensure that other residents are not getting disturbed due to high volume. If any complaint is received, the matter will be dealt seriously and action will be taken accordingly. Stereo or music systems producing high sound are not allowed in the hostels.
- 4) Inmates should consider the institute property i.e. building, electrical & sanitation fittings, furniture etc. as their own and should not damage them in any way. Residents will have to bear the cost of the repair of the property damaged by them individually or collectively. They are particularly warned not to scribble anything on walls and doors in the hostel.
- 5) Use of abusive language, tearing of pages from magazines, periodicals and newspapers, playing of cards or any other act of breach of hostel discipline, will be treated as violation of the hostel rules and will invoke necessary punishment.
- 6) Gambling, use of alcoholic drinks and drugs/consumption of meat/eggs/fishes in any form within or outside the hostel, are strictly prohibited. Those, violating this rule, are liable to be expelled from the hostel with forfeiting their hostel security along with fine.
- 7) The residents should neither bring/entertain the outsider/non-hosteller to the institute hostel nor bring any guest without the prior permission of the warden concerned.
- 8) **The residents are not permitted to keep iron/weapon/arms of any kind in the hostel.**
- 9) Hostel employees are not to be mistreated. Any complaint of indiscipline or insolence against employees will be reported to the wardens for necessary action and a strict disciplinary action including expulsion from hostel will be initiated.
- 10) If any resident wants to make a representation to the Chief Warden/Registrar/Director-Principal, it should be made through proper channel.
- 11) Lights should be switched off and water taps should be turned off, when not required. Tea leaves or any rubbish should not be thrown into the sinks, corridors etc.
- 12) Desert Coolers can be used by the hostellers with the prior written permission of the warden of the concerned hostel on payment of the charges Rs.500/- per month per appliance.

Note: In case any student is found using heater, he/she can be imposed a fine upto Rs.1000/- by the Warden/Chief Warden. Disciplinary action may also be taken by the Warden/Chief Warden/Director-Principal including the vacation of the room.

- 13) Residents must not tamper with the electrical or sanitary installations. The cost of repair/replacement due to any damage carried out by them will be charged from the boarders besides imposition of fine.
- 14) Residents are expected to keep their surroundings neat and make proper use of dustbins. Spitting in hostel compounds and corridors, plucking of flowers, crossing of flower beds and lawns is prohibited.
- 15) Residents should lock their rooms whenever they go out. The responsibility for any kind of loss such as goods, money, jewellery or any other item, will be that of the occupant of the room. They are advised in their own interest to open their savings bank accounts in the bank and keep with themselves little money as possible. In no case, they should keep valuables or jewellery with them. Inmates are themselves responsible for any theft of valuable items.
- 16) Residents are required to observe the decorum in the common rooms. Games must be played in an orderly manner. Nothing should be removed from the common rooms. The residents should not mishandle the T.V., Stereo, Cooler or any other property in the Common Room.
- 17) No VCR/VCP/VCD or DVD is permitted in the hostel and show of picture or any other visual item is not permitted during the day or night without the permission of the Warden/Chief Warden/Director-Principal. Those, who violate the rule will be fined and will also be liable to other disciplinary action.
- 18) **The hostel authorities may expel any resident any time, if they are not satisfied with his/her conduct or for violation of the rule(s).**

- 19) The Warden/Chief Warden/Director-Principal may expel a resident from the hostel on recommendation of the warden, if any kind of dues to be paid by him/her exceeds the limit from time-to-time.
- 20) **In case of non-payment of dues or violation of any hostel rule by a resident, the warden may get his/her room locked or opened for possession without any liability whatsoever.**
- 21) Any resident opening a room by breaking the hostel lock, window-pane etc., shall be liable to fine/security forfeit/expulsion from the hostel. In case, a resident misplaces his/her key, he/she must report to the hostel office. Hostel attendant will break the lock.
- 22) All orders, which are notified from time-to-time by Warden/Chief Warden/Director-Principal, will be binding on the residents.
- 23) Foreign students or students coming from **very far distances**, studying in the institute and who are not in the final year may be allowed to stay in one of the hostels during the vacations, by the Warden/Chief Warden/Director-Principal. Those foreign students, who are in final year, may be allowed to stay in the hostel on payment of guest charges after being allowed by the Warden/Chief Warden/Director-Principal.
- 24) The students suffering from Chronic Diseases such as Asthma, Cardiac Heart Ailment, T.B., Epilepsy etc. are required to produce a medical certificate issued by the govt. doctor along with the prescription and history of the treatment of the student.
- 25) All the electrical fittings/accessories present in the room should be take care by the allottee. At the time of allotment of the room, all the fittings are to be checked and if there will be any fault occurred, the total responsibility will be of the allottee of the room. After occupying the room, the inmates are supposed to maintain the electrical items at their own.
- 26) The inmates of the boy's hostel coming in/going out side from the hostel after 10:00 PM will not be allowed and a fine of Rs.1000/- will be imposed on them & a disciplinary action will be taken against them.
- 27) **IF ANY STUDENT OF THE INSTITUTE FOUND INDULGE IN THE INDISCIPLINARY ACTIVITIES SUCH AS MISBEHAVIOR, QUARRELING CASES, THE STUDENT WILL BE SUSPENDED FROM THE HOSTEL AND ALSO FROM THE INSTITUTE.**
- 28) If any student leaves the Institute/Hostel for whatsoever reason and also informs the warden in **written** about his/her leaving the hostel within a month of hostel admission he/she will be entitled for 50% refund of hostel charges.
- 29) If any student leaves the Institute/Hostel whatsoever be the reason after one month of hostel admission he/she will be entitled for the refund of security after clearing all the hostel dues pending against him.

3. Special Rules for Girls Inmates

- a) At the time of admission to the girl's hostel, **their parents/guardians** must submit a list of relatives/visitors, who are allowed to meet the girl students and who can take them out. The visitors are expected to sign the **Visitor's** Register and state their relationship.
- b) Residents can meet the visitors in visitor room, whose names have been given in the visitors list with the permission of the warden from 7am to 6pm or as decided by the **warden from time-to-time.**
- c) Guests are not permitted to stay in the hostel. However, under special circumstances, female guests can stay with the prior permission of the warden. A fine of Rs.200/- will be imposed and a strict action will be taken against those who will violate the rule.
- d) The girl students will leave the hostel only with written permission of the warden except for institute in institute timings.
- e) At the time of admission to girl's hostel the parents must mention Name, Address and Contact No. of local guardian. Girls will be allowed to visit or stay with local guardian with prior permission of the warden.
- f) Residents have to observe closing time strictly. The residents coming to hostels after 05:15 PM (or as decided by Warden/Chief Warden/Director-Principal) will make necessary entry in the register at the main gate and submit their Identity-Card to the security-man on duty, which can be collected from the

warden on the next day. Residents coming late will be fined/punished including disciplinary action against them.

Room Allotment and Maintenance

1. For the Academic Session **2026-27**, hostel accommodation shall be provided to all newly admitted B.Tech students, subject to availability of rooms and completion of prescribed hostel admission formalities.
2. In order to ensure proper management, supervision, and safety of students, all newly admitted hostel residents for the Session 2026-27 shall be allotted rooms on the **Ground Floor and First Floor** of the hostel building.
3. Room allotment shall be made exclusively by the Hostel Administration, and students shall occupy the rooms allotted to them.
4. Requests for change of room or floor shall ordinarily not be entertained except under exceptional circumstances and with the prior approval of the Chief Warden/Warden.
5. The Institute reserves the right to re-allot rooms, shift students from one room/floor to another, or modify the allotment plan in the interest of hostel administration and discipline.
6. Hostel allotment shall stand cancelled automatically if a student discontinues studies, remains absent without permission, or violates hostel rules and regulations.
7. Students shall take possession of their allotted rooms within the stipulated period; failure to do so may result in cancellation of the allotment.
8. The decision of the Hostel Administration regarding room allotment and occupancy shall be final and binding on all residents.

5. Visitors

1. Visitors shall be allowed only during prescribed visiting hours.
2. Visitors shall enter only after recording their details in the visitor register.
3. No visitor shall be permitted to stay overnight without written approval from the competent authority.
4. Residents shall be responsible for the conduct of their visitors.

6. Electrical and Safety Measures

1. Use of electric heaters, induction cookers, hot plates, immersion rods, air coolers, refrigerators, and other unauthorized appliances is prohibited.
2. Residents shall switch off lights, fans, and electrical equipment before leaving their rooms.
3. Tampering with electrical installations and safety equipment is strictly prohibited.
4. Residents shall immediately report any electrical faults or safety hazards to hostel authorities.
5. They should not touch or repair any electrical wire/device on its own. They are required to report for such repair work.

7. Cleanliness and Environment

1. Residents shall maintain cleanliness in rooms, corridors, bathrooms, and common areas.
2. Littering and improper disposal of waste are prohibited.
3. Water and electricity shall be used judiciously.

8. Medical Emergencies

1. Any illness or emergency shall be immediately reported to the Caretaker/Asstt Warden/Warden.
2. Hostel authorities may arrange medical assistance whenever required. Expenditure will be borne by the hosteller.
3. Parents will be informed immediately.

9. Hostel Vacation

1. Residents shall vacate rooms during vacations or upon completion/discontinuation of studies, as the case may be.
2. All dues must be cleared before vacating the hostel and it is mandatory to all hosteller to get their mess no dues certificate from the mess manager else their security will be forfeited and disciplinary action will be initiated against him/her.
3. The Institute reserves the right to cancel hostel allotment for violation of hostel rules.
4. Hosteller will submit No dues certificate from the mess manager to the hostel admin while vacating the hostel else his security will be forfeited.
5. During MDU vacations on festivals , diet charges will be calculated on by excluding the vacational days. Rule of 23 days of diet will not be implemented.

10. Penalties

1. Violation of hostel rules may result in warning, fine, suspension, cancellation of hostel allotment, or any other disciplinary action deemed appropriate by the Institute.
2. If any hosteller breaches the hostel rules and regulations the Decisions of the Hostel Discipline Committee and Institute Administration shall be final and binding.
3. Unauthorized absence from the hostel may invite disciplinary action.
4. Hostel accommodation is non-transferable to any other person. In case of violation to this rule, the allotment shall be cancelled and disciplinary action will be taken against allottee as well as illegal occupant of the room. In case, somebody is found living in any room without the due allotment or staying with any other person without prior permission/allotment, the room will be get vacated and strict disciplinary action with recovery of room rent and a fine of Rs.100/- to Rs.1000/- (as deemed fit) will be imposed against the defaulter(s) & a fine of Rs.1000/- to Rs.2000/- will also be imposed to allottee and the room will be locked till the payment of total fine to concerned hostel cashier and he/she will be required to submit an affidavit regarding not to repeat this again in the future.
5. Students shall keep their rooms neat and clean & shall be responsible jointly or individually for the furniture issued to them and the fixtures in their rooms at the time of occupation. If a student observes

any damage or defect in the furniture issued to him/her or in the permanent fittings in his/her room or finds anything missing at the time he/she occupies the room, it will be his/her duty to bring it in the notice of the Warden/Chief Warden before occupying the room, failing which it will be presumed that everything is in order at the time of occupation.

6. Furniture shall not be moved from one room to another. The furniture belonging to the Common Room or the Dining Hall or the Hostel Office or the Hostel Guest Room shall not be taken out and brought into the student rooms. Any resident indulging in such activities will be liable to disciplinary action (including a fine up to Rs.100/- per article).
7. When a student vacates his/her room before the Summer Break or after withdrawal or expulsion or whatever the case may be, he/she shall return all the hostel furniture & other property issued, to Warden Office, failing which he/she shall be liable to pay the entire cost of such furniture or other property. Repair charges for any damage to the furniture will have to be paid by the resident along with a penalty of Rs.100/- for not handling over the charge.
8. Mishandling of T.V., Indoor Games, Water Cooler or other property in Common Room, Mess and Guest Room etc. may lead to a fine of Rs.500/- in addition to the cost of the repair.
9. All the electrical accessories in the room are in working condition at the time of allotment. During stay, if any thing gets failed to work, he/she will get repaired and for this purpose, **an electrician** will be provided.
10. Jumping over the boundary wall will be treated as serious offence **and fine of Rs.500/- will be imposed on occupants.**

4. Attendance & Leave

- a) Continued absence from the hostel without prior permission of duration seven days or more, will be intimated to the **parents/guardians** immediately and will render the defaulter liable to take disciplinary action against him/her.
- b) Students interested to visit for marketing to nearby places, will take prior permission from the **warden**.

For Girl's Hostel Inmates Only

- a) All the residents are expected to be in their rooms at the time of roll-call, which will be taken by Hostel Caretaker at the timings fixed by the warden in consultation with the Warden/Chief Warden/Director-Principal from time-to-time.
- b) Residents have to mark their entry in the register while leaving hostel for attending classes at the institute, leaving to home or for marketing and while returning to hostel, failing which they may be fined from Rs.50/- to Rs.200/-.
- c) Residents desiring to be away from the hostel for a bonafide purpose must obtain the prior permission from the hostel warden. Such permission will be given only in special circumstances and in writing.
- d) The residents staying in the department after the regular hours should have submit written permission from the Head of the Department of the concerned department to the warden.
- e) Application for the absence from hostel for more than eight hours must ordinarily be supported by the consent of resident's guardian as well as warden.
- f) Sanction for leave for any station except home must be taken before a student avails it. Residents, who absent themselves in anticipation, will ordinarily be considered as absent without leave. All such applications should bear room number, name of the department and dates of leave previously availed.
- g) Coming late to the hostel or remaining absent for the night from the hostel without the prior permission will be treated as a serious offence for which their parents/guardian will be informed. The names of the residents, who will be found guilty of repeated violation of the rules, will be reported to the Warden/Chief Warden/Director-Principal and they will render themselves liable to expulsion from the hostel.

5. Guests

- a) Residents are not allowed to keep any guest with them in the hostel. In exceptional circumstances, a student may be allowed to keep a guest in the hostel's Guest Room after obtaining prior permission from the Warden/Chief Warden/Director-Principal. However, guest will not be allowed to stay in the hostel beyond a period of three days. Residents will enter the particulars of their guest in the Guest Register available with caretaker of the hostel.
- b) Female guests are not allowed to go to the rooms of the **Boy's** Hostel.
- c) Male guests are not allowed to go to the rooms of the **Girl's** Hostel.
- d) Generally, teacher or any other employee of the institute will not be allowed accommodation in any of the Institute's Hostels. However under extra-ordinary circumstances, he/she may be allowed to stay with the permission of the Warden/Chief Warden/Director-Principal and he/she has to pay hostel charges Rs.700/- per month.
- e) Once allotted, no hostel resident is allowed to change his/her room at his/her own, without written permission of hostel warden. In case, somebody is found to have changed his/her room without written permission of warden, a strict disciplinary action will be taken against the **defaulter** & a fine of Rs.100/- to 1000/- (as deemed fit) will be imposed on him/her.
- f) Any loss of furniture/fixtures found in the room as well as in hostel will be recovered from the hostel security of the **occupant(s)**.

6. Hostel Security:

- a) Hostel Security will be refunded, when passed out from the institute only if dues are not pending against the inmate.
- b) If a student does not apply for the refund of his/her hostel security within 1 year of leaving the institute, the same will be forfeited automatically.

7. Emergency Situation:

- a) In case of emergency, vehicle may be arranged on hiring basis to take the hostel inmates to the govt./private hospital and the charges of the vehicle will be borne by the inmate.
- b) In case a resident is serious and he/she needs to get admitted in the hospital, his/her parents/guardian will be informed immediately and till their arrival, one of the staff will look after the emergency case.
- c) All medical expenditure borne by the hostel admin till the arrival of their parents is to be deposited by the parents within 10 days else the required amount will be deducted from the security and disciplinary action will be initiated.

Hostel Fees Structure

Dues Details	Amount
Security Charges <i>(One Time one time, at the time of admission & refundable)</i>	
Hostel Security	₹ 1,500/-
Mess Security	₹ 2,500/-
<i>Total Security Amount</i>	<i>₹ 4,000/-</i>
Semester Charges	
Hostel Room Rent	₹ 1,200/-
Electricity Charges	₹ 1,200/-
Sweeping & Security Charges	₹ 2,500/-
Hostel Funds	₹ 1,200/-
Total Fees Per Semester	₹ 6,100/-
Annual Charges if calculated	
Total Complete Annual Fees (with Refundable fees)	₹16200/-
Mess Fees	
Diet rate for coming session (2026-27)	₹ 89 per day diet including Breakfast, Lunch and Dinner
Last year Diet rate (2025-26)	₹ 88 per day diet including Breakfast, Lunch and Dinner
Minimum Compulsory Diet in a Month w.e.f 2026	23 diets
Meal provided	3 times/day

Hostel Room Availability

Floor	Rooms	capacity	Total Capacity	Remarks
Ground Floor	1 to 8	3 in each room	24	Reserved for new comers
First Floor	9 to 20	3 in each room	36	Reserved for new comers
Second Floor	21 to 32	3 in each room	36	
Third Floor	33 to 44	3 in each room	36	
		Total	132	
Hall	6 no	8 in each hall	48	Almirah not available
Sick Room	1 no	3no	3	
PH Room	1no	3no	3	
Guest Room	1no	3no	3	
		Grand Total	189	

HOSTEL ROOM ALLOTMENT CRITERIA

B.Tech Students Hostel (Session 2026-27)

1. Reservation for Newly Admitted Students

1. To facilitate accommodation of fresh entrants, **50 hostel seats out of 189 shall be reserved for newly admitted B.Tech students** (1st Year and LEET) which are tentative to increase by keep in view that all fresh entrants get the hostels during the Academic Session 2026-27.
2. All newly admitted students allotted hostel accommodation shall ordinarily be accommodated on the **Ground Floor and First Floor** of the hostel building.
3. In case the number of applications from newly admitted students exceeds the reserved seats, allotment shall be made on the basis of the merit criteria prescribed herein.
4. Unfilled reserved seats, if any, may be allotted to other eligible students on merit.

2. Merit-Based Allotment

After accommodating the reserved quota for newly admitted students, the remaining hostel seats shall be allotted on the basis of a **Hostel Merit Score** comprising the following components:

A. Academic Performance

The percentage of marks obtained in the qualifying examination/latest declared examination shall be considered.

B. Distance Weightage

Additional marks shall be awarded based on the distance of the student's permanent residence from the Institute:

Distance from Institute	Additional Marks
Up to 70 km	0 Marks
More than 70 km and up to 100 km	5 Marks
More than 100 km and up to 150 km	7 Marks
More than 150 km	10 Marks

3. Calculation of Hostel Merit Score

The Hostel Merit Score shall be calculated as:

Hostel Merit Score = Academic Percentage + Distance Weightage

Illustration:

- Academic Percentage = 80%
- Distance from Institute = 125 km = 7 Marks

Hostel Merit Score = 80 + 7 = 87

4. Verification of Academic Records

1. The academic score submitted by the applicant shall be verified from the records available with the **Examination Branch of the Institute as on cut off date of admission in Hostel**. The cut off date will be published on institution website 5 days before the start of new academic session.
2. In case of any discrepancy between the submitted information and official records, the score verified by the Examination Branch shall be treated as final.
3. Submission of false information shall result in cancellation of hostel allotment.

5. Tie-Breaking Criteria

In case two or more students obtain the same Hostel Merit Score, preference shall be given in the following order:

1. Student residing at a greater distance from the Institute.
2. Student having higher academic marks.
3. Student of higher age.
4. Decision of the Hostel Allotment Committee.

6. Medical Fitness

1. Hostel accommodation shall not be allotted to any student suffering from a **communicable or contagious disease** that may pose a health risk to other hostel residents.
2. The Hostel Administration may require the student to submit a medical fitness certificate from a Government Medical Officer or other competent medical authority before allotment of accommodation.

7. Availability of Seats

1. The number of hostel seats indicated for allotment is **tentative** and may be increased, decreased, or modified by the competent authority depending upon the actual availability of rooms, maintenance requirements, administrative considerations, and the number of interested candidates.
2. The Institute reserves the right to revise the allotment plan at any stage without assigning any reason.

8. General Provisions

1. Hostel allotment shall remain subject to verification of all documents and fulfillment of hostel admission formalities.
2. The Hostel Allotment Committee reserves the right to accept or reject any application in the interest of hostel administration.
3. The decision of the Hostel Allotment Committee and the Institute Administration regarding hostel allotment shall be final and binding on all applicants.

GENERAL MESS RULES:

1. The Hostel Mess is established to provide hygienic, nutritious, and balanced meals to all hostel residents.
2. Every hostel resident shall strictly adhere to the Mess Rules and maintain discipline and decorum.
3. The Mess shall function under the supervision of the Hostel Warden and Mess Committee.
4. All hostellers are expected to cooperate with the Mess Committee for the smooth functioning of the mess.
5. The minimum compulsory diet for the hostellers will be 23 days per month, except for the first and last month of the session for which the diets will be charged as per the actual number of days hostellers resides in the hostel or 7 days diet whichever ever is later. In case of any dispute, decision of the competent authority will be final. During the months in which vacations are declared by M.D. University as per the academic calendar, such as Diwali, Holi, etc., the hostellers shall not be required to pay for the minimum 23 days. In such cases, the hostellers shall pay only for the actual number of days after deducting the vacation period from the total days of that month, which shall be considered as the minimum diet charges for a month.
6. The contractor will issue proper receipt to the students against mess bill payment. The last date of payment for mess bills by the students would be 10th of every month.
7. The College authority i.e. Director-Principal has full power regarding termination of contract on his own as well as under the complaint from Mess Committee/Hostel Warden after investigating the complete matter.
8. There will be no hike in the diet charge during the whole contract period. So, quote your rate accordingly.
9. Mess Contractor will provide meals strictly as per menu given below:- (Use and prepare of Non-Veg. is strictly prohibited in the institute campus.)

Ch. Ranbir Singh State Institute of Engineering & Technology, Silani Keso, Jhajjar

Mess Menu for the Academic Year 2026-2027

Day/Time	Breakfast (08:00 AM to 09:00AM)	Lunch (01:00 PM to 02:00 PM)	Dinner (07:30 PM to 09:00 PM)
Monday	Besan Chilla + Dahi/Tea + Fruits	Rajma + Dahi + Roti + Rice + Salad	Seasonal Veg + Mix Dal + Roti + Rice + Rasgulla (2 Pcs.)
Tuesday	Upma/Pasta + Ketchup + Tea	Arhar Dal + Seasonal Veg + Dahi + Roti + Rice + Salad	Mushroom + Chana Dal + Roti + Rice + Salad
Wednesday	Stuffed Paratha + Achaar + Dahi/Tea	Chola + Raita + Roti + Rice + Salad	Dal+Roti+Biryani + Raita + Green Chutney
Thursday	Vegetable Poha + Tea + Fruits	Kadhi Pakoda + Roti + Rice + Salad	Seasonal Veg+ Red masoor Dal + Roti + Rice + Ladoo (2Pc.)
Friday	Sandwiches + Fruits	Chole Bhature + Lassi + Roti + Rice + Salad	Chaap + Butter Roti + Raita + green Chutney
Saturday	Oats + Milk + Fruits	Aloo Sabzi + Puri + Dahi + Salad	Mix Veg + Mix Dal + Roti + Rice + Gulab Jamun (2 Pcs.)
Sunday	Samosa(2Pcs.)+ Both Chutney + Tea	Dal Makhani + Dahi + Seasonal Veg+ Roti + Rice + Salad	Matar Paneer + Arhar Dal + Roti + Rice + Custard

Note:- On any day sweet dish may be replaced with Gazarpaak in winters.

10. Hostel Mess Menu can be changed on requirement on mutual understanding of the steering committee of hostel students and contractor with due permission of Director-Principal.
11. The quantity of Curd (Dahi) in diet will be 150 ml, Butter 20 gms, milk 200ml and tea 150 ml, Lassi 200ml, there will be no extra charges for achar, salad and sugar but extra Butter will be chargeable.
12. Contractor should not use expired dairy products or other product. He/She should not store the open dairy products more than 24 hrs. Contractor must also ensure that stale food will not be served.
13. There will be table service in the mess.

14. The contractor should provide sufficient number of fly catchers in the mess premises.
15. The contractor shall not stock any empty packaging cases, baskets or any other material on the roof of the premises or in the open space outside the premises allotted to him.
16. The contractor will use flour (Rajdhani/Hafed/Shakti Bhog/Patanjali) and rice (cella /basmati rice), refined oil of brands Hafed/Fortune/ Sundrop/ Gemini /Mahakosh/Kachi Gani Pili/Simple Sarson Oil and Ghee of brands Amul/ Mother Dairy/ Vita/Milk food/ Patanjali/ Verka.
17. Spices to be used will be of the brand Hafed/ M.D.H./ Patanjali/ Ramdev/ Everest/ Catch/ Narpa/ BMC/ Badshah/Bhagat Ram.
18. It will be the responsibility of the contractor to collect the diet charges from the inmates. If any Inmate does not submit the mess bill by 10th of the following month then fine of Rs. 20 per day upto 15th day of the month and thereafter fine of Rs. 50 per day will be imposed.
19. Mess contractor will maintain the attendance register of mess workers and same shall be verified by the care taker/Assistant Hostel warden/warden on daily basis.
20. All his/her employee should wear a proper neat and clean uniform.
21. Hostel Mess will probably start from 1st August, 2026.

22. MESS TIMINGS

The mess timings shall be strictly followed.

Meal	Timing
Breakfast	7:30 AM – 9:00 AM
Lunch	12:30 PM – 2:00 PM
Dinner	7:30 PM – 9:00 PM

The timings may be revised by the Hostel Administration whenever required.

23. ENTRY TO THE MESS

1. Only authorized hostel residents are permitted to dine in the mess.
2. Identity Card must be produced whenever demanded by the Mess Staff or Warden.
3. Meals shall not be served to any unauthorized person.

24.MESS ETIQUETTE

1. Students shall maintain discipline and proper behavior inside the dining hall.
 2. Queue system must be followed while collecting food.
 3. Students shall occupy available seats and avoid reserving seats.
 4. Loud talking, shouting, quarrelling, or creating nuisance is strictly prohibited.
 5. Mobile phone conversations should be avoided inside the dining hall.
 6. Appropriate and decent dress must be worn while entering the mess.
 7. Smoking, tobacco, alcohol, vaping, and intoxicating substances are strictly prohibited.
-

25.FOOD SERVING RULES

1. Food shall be served only during prescribed timings.
 2. No food shall be taken outside the mess without permission.
 3. Extra food shall be served depending upon availability.
 4. Students are requested to take only as much food as they can consume.
 5. Self-service shall be followed wherever applicable.
-

26.FOOD WASTAGE

1. Wastage of food is strictly prohibited.
 2. Students shall take food according to their requirement.
 3. Repeated wastage may invite warning and disciplinary action.
 4. Throwing food intentionally or damaging food items is prohibited.
-

27. CLEANLINESS & HYGIENE

1. Students shall maintain cleanliness inside the dining hall.
 2. Used plates, glasses, and spoons shall be placed only at the designated collection counter.
 3. Littering inside or around the mess is prohibited.
 4. **Washing hands before meals is encouraged.**
 5. Personal hygiene must be maintained.
-

28.COMPLAINTS & SUGGESTIONS

1. Any complaint regarding food quality, hygiene, or service shall be entered in the Mess Complaint Register or submitted to the Mess Committee.
 2. Students shall not argue with or misbehave with mess staff.
 3. Suggestions for improvement may be submitted in writing.
-

29.SPECIAL DIET

1. Special meals may be provided only on medical grounds upon submission of a valid medical certificate and subject to feasibility.
 2. Religious or festival special meals may be arranged with prior approval.
-

30. VISITORS

1. Visitors are generally not permitted to dine in the hostel mess.
 2. Guests may be allowed only with prior approval of the Hostel Warden after payment of the prescribed guest meal charges.
 3. Guest entry shall be recorded in the Guest Register.
-

31.MESS COMMITTEE

The Mess Committee of Six residents will be constituted to:

- Monitor food quality.
 - Monitor hygiene and sanitation.
 - Suggest improvements in the menu.
 - Resolve routine grievances.
 - Coordinate with the contractor and Hostel Administration.
-

32. RESPONSIBILITIES OF HOSTELLERS

Every hosteller shall:

- Maintain discipline.
 - Respect mess staff.
 - Avoid wastage of food.
 - Follow timings.
 - Maintain cleanliness.
 - Cooperate with inspections conducted by the Hostel Administration.
-

33.PROHIBITED ACTIVITIES

The following are strictly prohibited:

- Taking utensils, crockery, or cutlery outside the dining hall.
- Damaging mess property.
- Entering the kitchen or store without authorization.
- Bringing outsiders into the mess.
- Misbehaving with mess employees.

- Creating nuisance or disturbance.
- Influencing mess staff for preferential service.

Any damage caused shall be recovered from the concerned resident.

34. DISCIPLINARY ACTION

Violation of the Mess Rules may result in:

1. Verbal warning.
 2. Written warning.
 3. Recovery of damages.
 4. Fine as decided by the Hostel Administration.
 5. Suspension of mess facilities.
 6. Disciplinary action under Hostel Rules, including expulsion from the hostel in serious cases.
-

35. MESS HOLIDAYS

1. The mess may remain closed during vacations or notified holidays with prior notice.
 2. Meal charges, if applicable, shall be regulated as per institute policy.
-

36. AMENDMENT OF RULES

The Hostel Administration reserves the right to modify, add, or delete any of these rules at any time in the interest of proper administration of the hostel mess.

RAGGING

Ragging in Educational Institutions is banned and anybody indulging in ragging shall be punished appropriately, which may include expulsion from the Hostel/Institution, suspension from the Institution.

The punishment may also take the shape of :

- i) Withholding scholarship or other benefits.
- ii) Debarring from representation in various co-curricular activities.
- iii) Withholding the result.
- iv) Suspension or expulsion from the Hostel/Mess/Institute. If the individual committing or abetting ragging is not identified, collective punishment can be awarded to serve as a deterrent.

The following acts and conduct will be considered as ragging:

“Any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling any other student with rudeness; indulging in rudely or in disciplinary activities, which **cause or likely** to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof is a fresher or a junior student or asking the students to act or to perform something, which such student will not do in the ordinary circumstances and which has the effect of causing or generating a sense of shame or embarrassment, so as to adversely affect the physique or psyche of a fresher or a junior student.”

VISITORS LIST**(Only for Girls Students)**

Sr. No.	Name of Visitor	Relation with Resident	Contact No.

Dated :

(Signature of Father/Guardian)

FOR OFFICE USE ONLY

Allotted Room No. : Vide Receipt No. :

Dated :

(Hostel Warden)

(Care Taker/Hostel Astt.)

किसी भी अपराध या दुर्घटना के बारे में निम्नलिखित नंबरों पर सूचना दें।

1. संस्थान	1251-279800
2. महिला हेल्पलाइन	1091
3. पुलिस	100
4. फायर ब्रिगेड	101
5. एंबुलेंस	102

Photo Gallery



HOSTEL ADMISSION FORM (2026-27)

Ch. Ranbir Singh State Institute of Engineering & Technology, Silani Kesho, Jhajjar, Haryana 124103

NOTE : 1. All columns in this form and hostel identity card must be clearly filled by the student in his/her own handwriting.

2. Two extra passport size photographs must be attached with this form.

1. Name (in CAPITALS) :
2. Father's Name :
3. Branch : Year(Semester) :
4. Roll No : Caste :
5. Religion:..... Marital Status
6. Result of last Semeser(in % upto 2 decimal points)/12th/diploma :
7. Distance of the institute from home location(in Km)(attach proof of residence) :.....
8. Calculate Score of distance(if distance>70km then 5marks, if distance>100km then 7marks, if distance>150km then 10marks)
9. Total Merit Score: (add values at sr.no 6 &8):Checked & Verified By:(Asst Warden)
10. Permanent Address :
.....
.....
Tel. No. : Mob. No. :
Email : Aadhar No. :
11. Name & address of Local Guardian (With **Contact No.**) If any :
.....
12. For old student(give particulars):Room No :Stayed From :To.....
13. Whether your parents allow you for outing ? ----- Yes/No
14. Whether your parents allow you to go to home/come to hostel alone? ----- Yes/No
15. Whether you punished for misconduct/violation of hostel rules/indiscipline, etc earlier. ----- Yes/No
.....

Affix Passport Size
Photo

I have gone through the rules regarding Institute's Hostel and Hostel Mess given in the Hostel Prospectus(2026-27). I hereby promise to abide by these rules notified from time-to-time, failing which I shall be liable to be expelled from the hostel and such other punishment as may be deemed fit. In case my status in the department changes, I shall inform the warden about my changed status immediately & leave the hostel as required under the rules. I shall pay the hostel dues regularly, failing which the warden of the hostel concerned may initiate disciplinary action against me.

(Signature & Name of Father/Guardian)

(Signature & Name of Applicant)

I recommend that son/daughter of Sh. a bonafide student of this department, may be admitted to the Institute's Hostel. I certify that the address of the applicant given in the Hostel Admission **Form** is same as given in the admission form of the department. In Cases the applicant leaves the department **or** his/her name is strike off from roll, on account of non-payment of dues or any other **reason**, I shall inform the warden concerned. I shall not issue the roll number slip of examination (Theory & Practical) to the student unless he/she produces a no-dues certificate from the warden/hostel concerned.

Head of the Department (Office Seal)

UNDERTAKING

(To be filled in by every student getting hostel admission)

I, son/daughter of
Sh. Class
Roll No. hereby undertake and promise to abide by the Hostel Rules and
Regulation, which I have read carefully and thoroughly. Further I also undertake that:

- 1) IF I FOUND INDULGE IN THE INDISCIPLINARY ACTIVITIES SUCH AS MISBEHAVIOR, QUARRELING CASES, I WILL BE SUSPENDED FROM THE HOSTEL AND ALSO FROM THE INSTITUTE.
- 2) I shall pay my dues regularly preferably before 10th of every month, otherwise I shall be liable to pay fine/special fine of Rs.10/- per day and Rs.500/- per month respectively.
- 3) I shall neither bring/entertain any non-hosteller/outsider to Institute's Hostel nor bring any guest without the prior written permission of warden and make due entry into the Guest Register available with the security-man of hostel on duty.
- 4) I shall not keep any weapon/arms/wooden rod/iron rod of any kind in my room/hostel.
- 5) I shall maintain full discipline in the hostel.
- 6) I shall neither force any mess worker for Room Service nor I will take food in tiffin to my room. If found taking food to the room, I shall be liable to pay fine of Rs.200/- & disciplinary action can be taken against me.
- 7) I shall keep my hostel I-card with me and show to the authorities concerned on demand at any time.
- 8) I shall not temper with the mess register, in which diets are entered by the mess supervisor.
- 9) I shall not exchange my room without prior written permission of the warden.
- 10) I shall not keep costly items/money in my room. In case of the theft of costly items/money from my room, I shall not hold responsible the hostel employees for that.
- 11) I shall not use drugs/alcoholic drinks in any form within or outside the hostel premises.

If I found guilty of violation of any Hostel Rule(s), in view of above undertaking, I shall be liable to appropriate action, including cancellation of allotment of my room/security forfeit/expulsion from the hostel.

(Signature of Applicant)

Class :

Roll No :

Room No :

Mob. No. :

Dated :

MEDICAL CERTIFICATE

(For Hostel Admission)

Name of the Institution: _____ Session: _____

MEDICAL FITNESS CERTIFICATE

This is to certify that I have medically examined **Mr./Ms.** _____, Son/Daughter of **Sh./Smt.** _____, aged _____ years, seeking admission to the hostel of the above institution.

Based on my clinical examination, I certify that:

1. The candidate is **physically and mentally fit** to reside in the hostel.
2. The candidate is **free from any contagious or infectious disease** that may pose a risk to other hostel residents.
3. The candidate has no medical condition requiring continuous hospitalization or specialized nursing care.
4. The candidate has been examined for the following:
 - Height: _____ cm
 - Weight: _____ kg
 - Blood Pressure: _____ mmHg
 - Pulse Rate: _____ per minute
 - Vision: Right Eye _____ Left Eye _____
 - Hearing: Normal / Impaired
 - General Physical Examination: _____
5. Details of any chronic illness, allergy, disability, or long-term medication (if any):

_____ Blood Group: _____

Declaration by Medical Officer

In my opinion, the above-named candidate is:

- ☐ **MEDICALLY FIT** to stay in the hostel.
- ☐ **MEDICALLY FIT WITH THE FOLLOWING PRECAUTIONS:**

☐ **NOT MEDICALLY FIT** to stay in the hostel.

Place: _____

Date: ____ / ____ / ____

Signature of Registered Medical Practitioner

Name: _____

Qualification: _____

Registration No.: _____

Hospital/Clinic: _____

Mobile No.: _____

Official Seal & Stamp of Rgtd Practitioner

Declaration by Parent/Guardian

I hereby declare that the information regarding the medical condition of my ward furnished above is true and complete to the best of my knowledge. I undertake to immediately inform the hostel authorities in case of any change in the medical condition of my ward during the period of hostel stay.

Name of Parent/Guardian: _____

Signature: _____

Date: ____ / ____ / ____

HOSTEL FEE DEPOSITION DETAILS

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Qfix

Hostel
FEES
Only



Institute - CHAUDHARY RANBIR
SINGH STATE INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Branch - CHAUDHARY RANBIR
SINGH STATE INSTITUTE OF
ENGINEERING AND TECHNOLOGY
FORM

Only Hostel
Fees

For new Admission — 16200/-
old Admission — 12200/-

1/1

7/11/25, 1:52 PM

CHAUDHARY RANBIR SINGH STATE INSTITUTE OF



Institute - CHAUDHARY RANBIR
SINGH STATE INSTITUTE OF
ENGINEERING AND TECHNOLOGY

Branch - CHAUDHARY RANBIR
SINGH STATE INSTITUTE OF
ENGINEERING AND TECHNOLOGY

HOSTEL APPLICATION LINKS

Sr.No	Application Details	Google Form/ Links
1	All new and old students apply using this link	https://forms.gle/cpkKcwoynApHJEEMA
2.	Fill this form for Fee deposition proof after getting confirmation of room via merit list displayed on website as per schedule given above	https://forms.gle/ot38hzBMi7TWWry17

NOTE: After this online process, All allottees will fill the hostel admission form available in the office of hostel warden manually with all supporting documents latest by 10.08.2026 else their admission will be cancelled.